



eCompleatTime

## Timesheet automation

eCompleatTime is a smart and extremely easy-to-use project, time and task tracking automation application that makes it simple for professionals to capture and manage their time against nominated projects and activities and providing detailed reporting and analysis.

### Your benefits

Automate the processing of timesheets for simple and fast timesheet management.

#### Fast-track timesheet recording for better project management

Capture timesheet information digitally, eliminating the need for repetitive manual data entry of timesheet information and remove the paper. CompleatTime provides extremely flexible “user-defined” forms to capture project and multilevel detailed analysis information, addressing the most complex of requirements in a simple to use format

#### Ensure resources are used efficiently

Remove all of the paper from the entire purchasing process from the outset, delivering the real-time status of every transaction (including payment status) and budget availability to everyone who needs to know to put the entire business on the same digital page.

#### Replace out-of-date month end management reports with real-time information

Enable your budget holders to significantly improve their financial management skill, improve their financial planning to ensure they maximize the value of all of their corporate spend.

#### Full commitment accounting delivers total visibility of future cash requirements

The real-time view of commitments and accruals also enables much faster month end closes to speed up the delivery of monthly management reports.

### Features & capabilities

Leverage smart and modern automation applications to maximise the time and capabilities of your people.

#### Simple transaction capture guided web form

Templates, defaults, copy lines, copy timesheets are made available to users with detailed configuration that includes time slots, start/finish times, auto-calculation of invested time and more.

#### Workflow configured for approvals

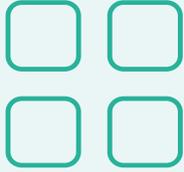
Workflows make it possible for project leads to easily report on and review project milestones, scopes and timescales.

#### Extensive reporting and dashboard

Unlimited templates for dashboards and reports, including grids, charts, export, filters, make it easy for project leads to report on timescales, costs and more.

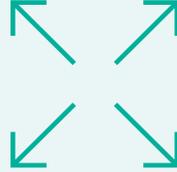
## Get the COMPLEAT advantage

We offer a powerful modular software suite specifically designed to overcome financial and budget management challenges that totally transforms corporate spend management.



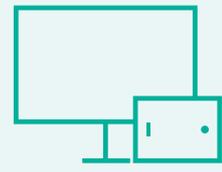
### Modular design

Each Compleat module can be deployed independently. Available in the cloud or on-premise.



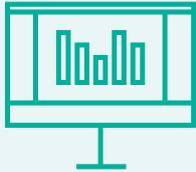
### Integration

Simple integration with your existing accounting/ERP software. We extend the capabilities of your existing ERP using our out-of-the-box connectors - included in the price of our software.



### Mobile

Information at your fingertips, from any connected device. Information is power and instant access creates more effective people that make smarter, better-informed decisions.



### Dashboard and reporting

Get the full view of spend during transaction entry and analyse trends and variances with pre-defined reports and dashboards.



### Document management

The next generation of document management, including sophisticated search of all digital resources for every user.



### Security

Users are allocated a security profile that controls access, ensuring everyone only has access to the appropriate information and processes.

# COMPLEAT

Compleat Software is a leading provider of smart spend software available for businesses of all sizes. This powerful, modular software empowers businesses to eliminate paper, unite finance, procurement and budget holders and gain an accurate, real-time view of company finances and budget availability. Offering the next generation of purchasing and budget management automation at an affordable cost, this purchase to pay software delivers a single seamless, paperless process that incorporates e-invoicing, purchase invoice approval, purchase order and receipting, employee expenses, contract management with comprehensive dashboards and reporting for every user.

For further information, please visit [www.compleatsoftware.com](http://www.compleatsoftware.com). Follow Compleat on Twitter, Facebook, and LinkedIn for the latest news & insights.

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